



Speak Up Be Heard

Date : Wednesday 4th January 2023

Venue : The Grange, Eastwood Room

1) Introductions and Apologies

██████ welcomed everyone and apologies were noted.

There were 2 new faces from Royden Park now people are taking turns coming to meetings. The Zoom link was kept open for anyone else who wanted to join, although no-one did.

2) Minutes from the last meeting and matters arising

Everyone checked through the minutes on screen share and agreed they were right. There were some matters arising and updates.

• **Transport**

The Day Services Coproduction Group are now looking at the problems and there are 2 different parts :

- 1) Home to Centre transport in the mornings and afternoons
- 2) Getting people to activities and events during the day

• **Cambridge Road minibus**

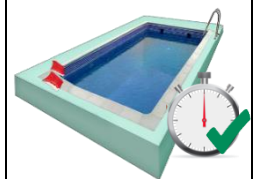
██████ advised people at her centre say they are fed up with asking and getting no response. They asked her to mention it again as she was coming here today. ██████ will be attending the next few meetings of the Day Services Coproduction Group so will be sure to mention it there.

- Everyone was reminded to pass their transport questions to Daniel for the next Coproduction Group meeting unless they are in the group themselves.

• **Pensby Wood hydrotherapy pool**

There have been no more leaks since it was last filled. Staff are doing safety training now so people should be able to use it soon.

- **Day Services Coproduction Group - 'stand-in' members** It is important that anyone suggested is willing to take part and able to join meetings at short notice.



█████ nominated █████ as she attends Heswall anyway where the meetings are held. █████ said she is happy to stand in.

█████. and █████ (both not here today) were also nominated.

█ has said before he would be happy to stand in, but attending in person can be a problem for him due to transport.

█ confirmed a Zoom link is always available so meetings are inclusive for everyone.

█ felt █ would be interested, and if he is willing, Royden Park is only 15 minutes from Heswall so no problem getting there at short notice. He will ask █ when he gets back to the Centre.

It was agreed to make a note of people nominated today - █
█ If all are happy to take part, the group can then vote when everyone is here.

█ advised she will not be involved with the Day Services Coproduction Group going forward - she is handing over to █. █ will also be attending the next few meetings so there will still be familiar faces.

█ asked if there would still be a pre-meeting to prepare and discuss the agenda before.

█ a Service Co-ordinator at Dale Farm, has been doing meeting preparation work with people. █ said this just needs to be coordinated with █ as Co-Chair and █ as the first stand-in.

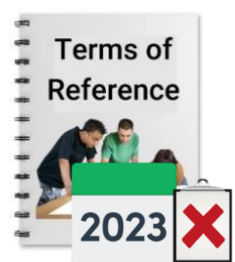
3) Terms of Reference and Representation

█ read out the Terms of Reference on screen share and it was agreed that quite a lot needed to be changed.

The yearly review due in September has not happened for some time and Wirral Evolutions are now part of Wirral Council, not a separate company. This means that some of the terms and language have become very out of date.

The group began working through the document page by page and made some suggestions for changes to words and easy read symbols.

█ also noted that the point about coproduction focused only on recruitment. People attending services can be involved in so much more, especially now there is the Day Services Coproduction Group.



There was some discussion about whether people supported would still be involved in recruitment now Wirral Evolutions is part of the Council again, for example, being on the interview panel if recruiting a management role. ██████ felt this would still be good practice.

It was suggested that these Terms of Reference should be looked at by people attending the services in smaller groups when there is more time.

After making the changes mentioned today, a copy will be forwarded to the centres so people can discuss it at their regular meetings and make any other suggestions or give feedback.

4) Development Day and Training

This item was moved on to the agenda for the March meeting.

5) Rota of Meetings

██████ explained that Pensby Wood cannot host meetings as they need to use their room from 11:30.

Cambridge Road, Oakenholt and Royden Park are also ruled out as their rooms are too small or too cold at this time of year. ██████ will check with Eastham, Highcroft and Heswall for next month.

(People from Royden Park had to leave early at 11:48)

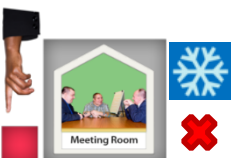
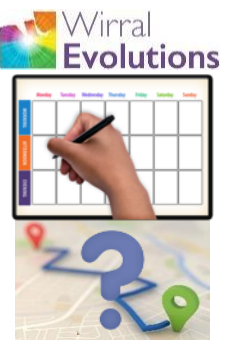
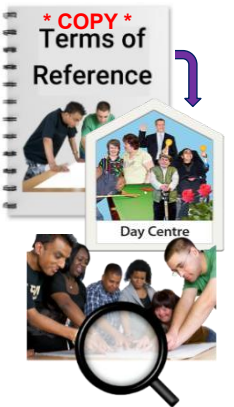
There was a discussion about people staying for the whole meeting, not regularly arriving late or leaving early.

Start and finish times were set to fit in with transport so shouldn't really be changed. If people are leaving early to get back to their centres for lunch, perhaps they could bring lunch with them?

6) Anything else

██████ explained that Dene Donalds is coming to the next Speak Up Be Heard meeting in February and Vicky showed everyone his picture. Some of the group have met him before.

Dene is Co-Founder and Director of Pathways Associates and has just joined the Day Services Coproduction Group for a while.



He would like to hear from everyone what changes they would like to see in day services and any ideas for making them better.

██████ suggested the group could be left alone to speak freely for that meeting.

██████ asked if there would still be admin support for Zoom and taking notes ██████ confirmed ██████ would be there - staff will still be there, just more in the background, unless anyone needed support.

7) Date of next meeting

Wednesday 1st February 2023 at 10.30am

